

# Heritage Grants

## Pre-application enquiry form

Please use this short form to ask for advice from us before you fill in an application form. We have designed it to help us to tell you quickly whether we could consider funding your project and to offer you guidance at an early stage when developing your project.

Fill in the form as fully as you can but do not worry if you do not have enough information at this stage to answer all the questions.

When we receive this form, we aim to contact you within 10 working days.

**Date we received your form:**

**Reference number:**

*(We fill in this section)*

### Project title

### Section one Your organisation

Name of your organisation

Address of your organisation (with full postcode)

Name and position of the main contact person

Daytime phone number

E-mail address

Are you a not-for-profit organisation? Yes  No

If you are not a not-for-profit organisation, please tell us the type of organisation you are.

Where did you hear about the Heritage Lottery Fund?

### Our aims

We support projects that relate to the national, regional or local heritage of the UK.

To receive a grant, your project must:

- help people to learn about their own and other people's heritage;

Your project must also do either or both of the following:

- conserve the UK's diverse heritage for present and future generations to experience and enjoy;
- help more people, and a wider range of people, to take an active part in and make decisions about heritage.

We hold a range of examples of projects we have funded to help you see how other projects have met our aims. You can see these on our website or get them from your regional or country office if you ask.

### Section two The heritage

What is the heritage that your project will focus on and why is it important?

### Section three Your project

What is your project?

a What are the aims of your project?

b What capital work do you plan to do (if any)?

c What activities do you plan to do?

Address of your project (if different from address of your organisation)  
If you are not able to give an address, give the postcode of the nearest building.

Name of the site

Address

Full postcode

**Section four Project benefits**

What benefits will your project bring to heritage?

What benefits will your project bring to people?

**Section five Developing and delivering the project**

When will your project start and how long do you expect it to last?

**Section six The costs of the project**

How much is your project likely to cost?

If you know, tell us what the major costs are likely to be.

How much are you likely to ask for from us?

Any information (including personal data) submitted in sections one to six of this form will be used in accordance with the Data Protection Act 1998 and the Freedom of Information and Data Protection Act statement in the Introduction and Help Notes.

## Other information about your organisation

This part of the form aims to collect the information we need to report on our funding. **We will not use this information to assess your application.**

If your organisation represents the interests of a wide range of people and does not specifically represent any particular group, tick this box only.

If your organisation specifically represents the interests of a particular group or groups of people, tell us which by ticking all the relevant boxes below.

### Ethnic group

Asian	<input type="checkbox"/>	Black	<input type="checkbox"/>	Chinese	<input type="checkbox"/>	Mixed	<input type="checkbox"/>	White	<input type="checkbox"/>
Asian British	<input type="checkbox"/>	Black British	<input type="checkbox"/>	Chinese British	<input type="checkbox"/>	White and Black Caribbean	<input type="checkbox"/>	White British	<input type="checkbox"/>
Asian English	<input type="checkbox"/>	Black English	<input type="checkbox"/>	Chinese English	<input type="checkbox"/>			White English	<input type="checkbox"/>
Asian Irish	<input type="checkbox"/>	Black Irish	<input type="checkbox"/>	Chinese Irish	<input type="checkbox"/>	White and Black African	<input type="checkbox"/>	White Irish	<input type="checkbox"/>
Asian Scottish	<input type="checkbox"/>	Black Scottish	<input type="checkbox"/>	Chinese Scottish	<input type="checkbox"/>			White Scottish	<input type="checkbox"/>
Asian Welsh	<input type="checkbox"/>	Black Welsh	<input type="checkbox"/>	Chinese Welsh	<input type="checkbox"/>	White and Asian	<input type="checkbox"/>	White Welsh	<input type="checkbox"/>
Bangladeshi	<input type="checkbox"/>	Caribbean	<input type="checkbox"/>						
Indian	<input type="checkbox"/>	African	<input type="checkbox"/>						
Pakistani	<input type="checkbox"/>								
Other	<input type="checkbox"/>	Other	<input type="checkbox"/>	Other	<input type="checkbox"/>	Other	<input type="checkbox"/>	Other	<input type="checkbox"/>

Irish travellers (Northern Ireland only)

### Disability

People with disabilities (physical or mental problems which have a significant and long-term negative effects on a person's ability to carry out normal day-to-day activities)

### Age

People aged:

under 13  13 to 25  26 to 49  50 to 64  65 and over

### Sex

Males  Females

## Religion

Protestant <input type="checkbox"/>	Catholic <input type="checkbox"/>	Other Christian <input type="checkbox"/>	Buddhist <input type="checkbox"/>	Hindu <input type="checkbox"/>
Muslim <input type="checkbox"/>	Jewish <input type="checkbox"/>	Sikh <input type="checkbox"/>	Other <input type="checkbox"/>	No religion <input type="checkbox"/>

## People in lower socio-economic groups

People living in households with incomes below the national average, or people living in the most deprived local-authority wards in England, Scotland, Wales or Northern Ireland. <input type="checkbox"/>
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## People with dependants

People with dependants (for example, children or elderly relatives) <input type="checkbox"/>
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## Sexuality

Gay and lesbian people <input type="checkbox"/>	Heterosexual people <input type="checkbox"/>	Bisexual people <input type="checkbox"/>
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## Marital or civil partnership status

Single people (never married or in a civil partnership) <input type="checkbox"/>	Married people (and living with their husband or wife) <input type="checkbox"/>	Married people (and separated from their husband or wife) <input type="checkbox"/>	Divorced people <input type="checkbox"/>	Widowed people <input type="checkbox"/>
	In a civil partnership <input type="checkbox"/>	Separated but still legally in a civil partnership <input type="checkbox"/>	Formerly in a civil partnership which is now legally dissolved <input type="checkbox"/>	Surviving partner from a civil partnership <input type="checkbox"/>

**Please submit this form online or send it to your regional or country HLF office.**

## Our Offices

### East of England

Terrington House  
13-15 Hills Road  
Cambridge  
CB2 1NL  
Phone: 01223 224870  
Fax: 01223 224871

### East Midlands

Chiltern House  
St Nicholas Court  
25-27 Castle Gate  
Nottingham  
NG1 7AR  
Phone: 0115 934 9050  
Fax: 0115 934 9051

### London

7 Holbein Place  
London  
SW1W 8NR  
Phone: 020 7591 6000  
Fax: 020 7591 6001

### North East

St Nicholas Building  
St Nicholas Street  
Newcastle upon Tyne  
NE1 1TH  
Phone: 0191 255 7570  
Fax: 0191 255 7571

### North West

9th Floor  
82 King Street  
Manchester  
M2 2WQ  
Phone: 0161 831 0850  
Fax: 0161 831 0851

### Northern Ireland

3rd Floor  
51-53 Adelaide Street  
Belfast  
BT2 8FE  
Phone: 028 9031 0120  
Fax: 028 9031 0121

### Scotland

38 Thistle Street  
Edinburgh  
EH2 1EN  
Phone: 0131 225 9450  
Fax: 0131 225 9454

### South East England

7 Holbein Place  
London  
SW1W 8NR  
Phone: 020 7591 6000  
Fax: 020 7591 6001

### South West

3rd Floor, Balliol House  
Southernhay Gardens  
Exeter  
EX1 1NP  
Phone: 01392 223950  
Fax: 01392 223951

### Wales

Hodge House  
Guildhall Place  
Cardiff  
CF10 1DY  
Phone: 029 2034 3413  
Fax: 029 2034 3427

### West Midlands

Bank House  
8 Cherry Street  
Birmingham  
B2 5AL  
Phone: 0121 616 6870  
Fax: 0121 616 6871

### Yorkshire and the Humber

Carlton Tower  
34 St Paul's Street  
Leeds  
LS1 2QB  
Phone: 0113 388 8030  
Fax: 0113 388 8031



Awarding funds from

**The National Lottery**®