



Parks for People

Pre-application enquiry form

Please use this short form to ask for advice from us before you fill in an application form. We have designed it to help us to tell you quickly whether we could consider funding your project and to offer you guidance at an early stage when developing your project.

Fill in the form as fully as you can but do not worry if you do not have enough information at this stage to answer all the questions.

When we receive this form, we aim to contact you within 10 working days.

Date we received your form:

Reference number:

(We fill in this section)

Name of your park

Postcode of your park

Section one Your organisation

Name of your organisation

Address of your organisation (with full postcode)

Name and position of the main contact person

Daytime phone number

E-mail address

Are you a not-for-profit organisation? Yes No

If you are not a not-for-profit organisation, please tell us the type of organisation you are.

Where did you hear about the Heritage Lottery Fund?

To apply for funding under the Parks for People programme your park must meet the **definition for this programme** which is:

'An existing designed, urban or rural, green space, the main purpose of which is informal recreation and enjoyment'.

This includes designed parks, gardens, squares, walks and promenades.

Your park must also meet the **priorities** for this programme which are:

- the community values the park as part of their heritage;
- the park meets local social, economic and environmental needs; and
- the park management actively involves local people.

Your future project must deliver all the following five **outcomes**:

- Increasing the range of audiences
- Conserving and improving the heritage value
- Increasing the range of volunteers involved
- Increasing knowledge and skills
- Improving management and maintenance

Section two Your park

Describe the park, where it is located, and why you think it meets the definition of a public park for this programme.

Section three Our priorities

Describe briefly how you think your park can meet the three priorities for this programme.

a Heritage value

b Local social, economic and environmental needs

c Partnership working with the community in current management

Is there a Green Space Strategy that refers to the value and significance of your park compared to others in the local authority area? Yes No

If yes, when was this strategy prepared, and has it been adopted by your local authority?

Section four Your Project

Describe briefly what project you are considering, including the type of physical works and activities for people you propose, and how you think these could meet the five programme outcomes required.

Reference Only

Section five Developing and delivering the project

When will your project start and how long do you expect it to last (maximum five years)?

Section six The costs of the project

How much is your project likely to cost?

If you know, tell us what the major costs are likely to be.

How much are you likely to ask for from us?

Any information (including personal data) submitted in sections one to six of this form will be used in accordance with the Data Protection Act 1998 and the Freedom of Information and Data Protection Act statement in the Introduction and Help Notes.

Reference Only

Other information about your organisation

This part of the form aims to collect the information we need to report on our funding.
We will not use this information to assess your application.

If your organisation represents the interests of a wide range of people and does not specifically represent any particular group, tick this box only.

If your organisation specifically represents the interests of a particular group or groups of people, tell us which by ticking all the relevant boxes below.

Ethnic group

Asian	<input type="checkbox"/>	Black	<input type="checkbox"/>	Chinese	<input type="checkbox"/>	Mixed	<input type="checkbox"/>	White	<input type="checkbox"/>
Asian British	<input type="checkbox"/>	Black British	<input type="checkbox"/>	Chinese British	<input type="checkbox"/>	White and Black Caribbean	<input type="checkbox"/>	White British	<input type="checkbox"/>
Asian English	<input type="checkbox"/>	Black English	<input type="checkbox"/>	Chinese English	<input type="checkbox"/>			White English	<input type="checkbox"/>
Asian Irish	<input type="checkbox"/>	Black Irish	<input type="checkbox"/>	Chinese Irish	<input type="checkbox"/>	White and Black African	<input type="checkbox"/>	White Irish	<input type="checkbox"/>
Asian Scottish	<input type="checkbox"/>	Black Scottish	<input type="checkbox"/>	Chinese Scottish	<input type="checkbox"/>			White Scottish	<input type="checkbox"/>
Asian Welsh	<input type="checkbox"/>	Black Welsh	<input type="checkbox"/>	Chinese Welsh	<input type="checkbox"/>	White and Asian	<input type="checkbox"/>	White Welsh	<input type="checkbox"/>
Bangladeshi	<input type="checkbox"/>	Caribbean	<input type="checkbox"/>						
Indian	<input type="checkbox"/>	African	<input type="checkbox"/>						
Pakistani	<input type="checkbox"/>								
Other	<input type="checkbox"/>	Other	<input type="checkbox"/>	Other	<input type="checkbox"/>	Other	<input type="checkbox"/>	Other	<input type="checkbox"/>

Irish travellers (Northern Ireland only)

Disability

People with disabilities (physical or mental problems which have a significant and long-term negative effects on a person's ability to carry out normal day-to-day activities)

Age

People aged:

under 13 13 to 25 26 to 49 50 to 64 65 and over

Sex

Males Females

Religion

Protestant <input type="checkbox"/>	Catholic <input type="checkbox"/>	Other Christian <input type="checkbox"/>	Buddhist <input type="checkbox"/>	Hindu <input type="checkbox"/>
Muslim <input type="checkbox"/>	Jewish <input type="checkbox"/>	Sikh <input type="checkbox"/>	Other <input type="checkbox"/>	No religion <input type="checkbox"/>

People in lower socio-economic groups

People living in households with incomes below the national average, or people living in the most deprived local-authority wards in England, Scotland, Wales or Northern Ireland. <input type="checkbox"/>
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People with dependants

People with dependants (for example, children or elderly relatives) <input type="checkbox"/>
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Sexuality

Gay and lesbian people <input type="checkbox"/>	Heterosexual people <input type="checkbox"/>	Bisexual people <input type="checkbox"/>
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Marital or civil partnership status

Single people (never married or in a civil partnership) <input type="checkbox"/>	Married people (and living with their husband or wife) <input type="checkbox"/>	Married people (and separated from their husband or wife) <input type="checkbox"/>	Divorced people <input type="checkbox"/>	Widowed people <input type="checkbox"/>
	In a civil partnership <input type="checkbox"/>	Separated but still legally in a civil partnership <input type="checkbox"/>	Formerly in a civil partnership which is now legally dissolved <input type="checkbox"/>	Surviving partner from a civil partnership <input type="checkbox"/>

If you have a plan of the park, and a few photographs which show its main character and condition, please attach them. These will help us to advise you.

Please submit this form online or send it to the HLF office in your region or country.

Our Offices

East of England

Terrington House
13-15 Hills Road
Cambridge
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East Midlands

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7 Holbein Place
London
SW1W 8NR
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Fax: 020 7591 6001

North East

St Nicholas Building
St Nicholas Street
Newcastle upon Tyne
NE1 1TH
Phone: 0191 255 7570
Fax: 0191 255 7571

North West

9th Floor
82 King Street
Manchester
M2 2WQ
Phone: 0161 831 0850
Fax: 0161 831 0851

Northern Ireland

3rd Floor
51-53 Adelaide Street
Belfast
BT2 8FE
Phone: 028 9031 0120
Fax: 028 9031 0121

Scotland

38 Thistle Street
Edinburgh
EH2 1EN
Phone: 0131 225 9450
Fax: 0131 225 9454

South East England

7 Holbein Place
London
SW1W 8NR
Phone: 020 7591 6000
Fax: 020 7591 6001

South West

Trinity Court
Southernhay East
Exeter
EX1 1PG
Phone: 01392 223950
Fax: 01392 223951

Wales

Hodge House
Guildhall Place
Cardiff
CF10 1DY
Phone: 029 2034 3413
Fax: 029 2034 3427

West Midlands

Bank House
8 Cherry Street
Birmingham
B2 5AL
Phone: 0121 616 6870
Fax: 0121 616 6871

Yorkshire and the Humber

Carlton Tower
34 St Paul's Street
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LS1 2QB
Phone: 0113 388 8030
Fax: 0113 388 8031



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The National Lottery®