



Your Heritage

Pre-application enquiry form – Grants from £3000 to £100,000

Please use this short form to ask for advice from us before you fill in an application form. We have designed it to help us to tell you quickly whether we could consider funding your project and to offer you guidance at an early stage when developing your project.

Fill in the form as fully as you can but do not worry if you do not have enough information at this stage to answer all the questions.

When we receive this form, we aim to contact you within 10 working days.

Date we received your form:

Reference number:

(We fill in this section)

Title of the project

Section one Your organisation

Name of your organisation

Address of your organisation (with full postcode)

Name and position of the main contact person

Daytime phone number

E-mail address

Are you a not-for-profit organisation? Yes No

If you are not a not-for-profit organisation, please tell us the type of organisation you are.

Where did you hear about the Heritage Lottery Fund?

Our aims

We support projects that relate to the national, regional or local heritage of the UK. To receive a grant, your project must:

- help people to learn about their own and other people's heritage (learning).

Your project must also do either or both of the following:

- conserve the UK's diverse heritage for present and future generations to experience and enjoy (conservation);
- help more people, and a wider range of people, to take an active part in and make decisions about heritage (participation).

We hold a range of examples of projects we have funded to help you see how other projects have met our aims. You can see these on our website or from your regional or country office if you ask.

Section two Your project

What is the heritage theme of your project?

What is your project?

a What are the aims of your project?

b What capital work do you plan to do (if any)?

c What activities do you plan to do?

Address of your project (if different from the address of your organisation)
If you are not able to give an address, give the postcode of the nearest building.

Name of the site

Address

Full Postcode

Section three Carrying out the project

When will your project start and how long do you expect it to last?

Do you think you will need professional support to help plan and carry out your project?
If so, tell us which areas you may need support with.

Section four The costs of the project

How much is your project likely to cost?

If you know, tell us what the major costs are likely to be.

How much are you likely to ask us for?

Any information (including personal data) submitted in sections one to four of this form will be used in accordance with the Data Protection Act 1998 and the Freedom of Information and Data Protection Act statement in the Introduction.

Other information about your organisation

This part of the form aims to collect the information we need to report on our funding. For example, we may want to see if there are certain groups that ask for pre-application advice but do not go on to send in full applications. **We will not use this information to assess any future application.**

If your organisation represents the interests of a wide range of people and does not specifically represent any particular group tick this box only

If your organisation specifically represents the interests of a particular group or groups of people, tell us which by ticking all the relevant boxes below.

Ethnic group

Asian <input type="checkbox"/>	Black <input type="checkbox"/>	Chinese <input type="checkbox"/>	Mixed <input type="checkbox"/>	White <input type="checkbox"/>
Asian British <input type="checkbox"/>	Black British <input type="checkbox"/>	Chinese British <input type="checkbox"/>	White and Black Caribbean <input type="checkbox"/>	White British <input type="checkbox"/>
Asian English <input type="checkbox"/>	Black English <input type="checkbox"/>	Chinese English <input type="checkbox"/>		White English <input type="checkbox"/>
Asian Irish <input type="checkbox"/>	Black Irish <input type="checkbox"/>	Chinese Irish <input type="checkbox"/>	White and Black African <input type="checkbox"/>	White Irish <input type="checkbox"/>
Asian Scottish <input type="checkbox"/>	Black Scottish <input type="checkbox"/>	Chinese Scottish <input type="checkbox"/>		White Scottish <input type="checkbox"/>
Asian Welsh <input type="checkbox"/>	Black Welsh <input type="checkbox"/>	Chinese Welsh <input type="checkbox"/>	White and Asian <input type="checkbox"/>	White Welsh <input type="checkbox"/>
Bangladeshi <input type="checkbox"/>	Caribbean <input type="checkbox"/>			
Indian <input type="checkbox"/>	African <input type="checkbox"/>			
Pakistani <input type="checkbox"/>				
Other <input type="checkbox"/>	Other <input type="checkbox"/>	Other <input type="checkbox"/>	Other <input type="checkbox"/>	Other <input type="checkbox"/>

Irish travellers (Northern Ireland only)

Disability

People with disabilities (physical or mental problems which have a significant and long-term negative effects on a person's ability to carry out normal day-to-day activities)

Age

People aged:				
under 13 <input type="checkbox"/>	13 to 25 <input type="checkbox"/>	26 to 49 <input type="checkbox"/>	50 to 64 <input type="checkbox"/>	65 and over <input type="checkbox"/>

Sex

Males <input type="checkbox"/>	Females <input type="checkbox"/>
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Religion

Protestant <input type="checkbox"/>	Catholic <input type="checkbox"/>	Other Christian <input type="checkbox"/>	Buddhist <input type="checkbox"/>	Hindu <input type="checkbox"/>
Muslim <input type="checkbox"/>	Jewish <input type="checkbox"/>	Sikh <input type="checkbox"/>	Other <input type="checkbox"/>	No religion <input type="checkbox"/>

People in lower socio-economic groups

People living in households with incomes below the national average, or people living in the most deprived local-authority wards in England, Scotland, Wales or Northern Ireland. <input type="checkbox"/>
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People with dependants

People with dependants (for example, children or elderly relatives) <input type="checkbox"/>
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Sexual orientation

Gay and lesbian people <input type="checkbox"/>	Heterosexual people <input type="checkbox"/>	Bisexual people <input type="checkbox"/>
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Marital or civil partnership status

Single people (never married or in a civil partnership) <input type="checkbox"/>	Married people (and living with their husband or wife) <input type="checkbox"/>	Married people (and separated from their husband or wife) <input type="checkbox"/>	Divorced people <input type="checkbox"/>	Widowed people <input type="checkbox"/>
	In a civil partnership <input type="checkbox"/>	Separated but still legally in a civil partnership <input type="checkbox"/>	Formerly in a civil partnership which is now legally dissolved <input type="checkbox"/>	Surviving partner from a civil partnership <input type="checkbox"/>

Please return this pre-application enquiry form to your regional or country HLF office.

Our Offices

East of England

Terrington House
13-15 Hills Road
Cambridge
CB2 1NL
Phone: 01223 224870
Fax: 01223 224871

East Midlands

Chiltern House
St Nicholas Court
25-27 Castle Gate
Nottingham
NG1 7AR
Phone: 0115 934 9050
Fax: 0115 934 9051

London

7 Holbein Place
London
SW1W 8NR
Phone: 020 7591 6000
Fax: 020 7591 6001

North East

St Nicholas Building
St Nicholas Street
Newcastle upon Tyne
NE1 1TH
Phone: 0191 255 7570
Fax: 0191 255 7571

North West

9th Floor
82 King Street
Manchester
M2 2WQ
Phone: 0161 831 0850
Fax: 0161 831 0851

Northern Ireland

3rd Floor
51-53 Adelaide Street
Belfast
BT2 8FE
Phone: 028 9031 0120
Fax: 028 9031 0121

Scotland

38 Thistle Street
Edinburgh
EH2 1EN
Phone: 0131 225 9450
Fax: 0131 225 9454

South East England

7 Holbein Place
London
SW1W 8NR
Phone: 020 7591 6000
Fax: 020 7591 6001

South West

3rd Floor, Balliol House
Southernhay Gardens
Exeter
EX1 1NP
Phone: 01392 223 950
Fax: 01392 223 951

Wales

Hodge House
Guildhall Place
Cardiff
CF10 1DY
Phone: 029 2034 3413
Fax: 029 2034 3427

West Midlands

Bank House
8 Cherry Street
Birmingham
B2 5AL
Phone: 0121 616 6870
Fax: 0121 616 6871

Yorkshire and the Humber

Carlton Tower
34 St Paul's Street
Leeds
LS1 2QB
Phone: 0113 388 8030
Fax: 0113 388 8031