

Project enquiry form

This is a reference guide to the project enquiry form and should not be filled in.
Fill in a form at www.hlf.org.uk/registerandapply

If you are interested in applying for a National Lottery grant of more than £10,000, you can fill in a project enquiry form online. This is a good way of getting feedback from us before you start work on a full application. Please note that information submitted as part of a project enquiry will not be used in the assessment of an application.

We recommend that you read the application guidance for your programme before contacting us. In particular, we recommend that you read the programme outcomes listed under 'The difference we want to make' and think about how your project could achieve these.

When we receive your project enquiry, we aim to contact you within 10 working days.

When you fill in a project enquiry, you will be asked to provide the following information. Try to provide us with as much information as you have about the project at this stage. There is a word limit of 1,000 words.

You will be able to save the document as you work on it, no matter how many words you have written, however please bear in mind that you will not be able to submit the form if you go over 1,000 words. Word counters throughout the form will let you know how many words you have written so far.

This form counts words in a way that differs slightly from other word processing software, e.g. Microsoft Word. For example, if you use dashes in your text, this may be counted as an additional word by the Heritage Lottery Fund form. If you decide to copy and paste text directly into this form, you will need to review it before submission to ensure you do not exceed the stated word limit.

What is the title of your project?

In no more than 15 words, please choose a title which you think best describes your project.

1a. Name and address of your organisation

1b. Details of main contact person

1c. Are you a not-for-profit organisation?

1d. Where did you hear about the Heritage Lottery Fund?

2a. What is the heritage that your project will focus on?

3a. Is the address of your project the same as the address of your organisation?

3b. Describe what your project will do.

4a. When do you expect your project to start and finish?

5a. How much is your project likely to cost? If you know, tell us what the major costs are likely to be.