

Covid Recovery Programme for Heritage Organisations

Project Enquiry Form, grants of over £50,000

This application guide is for organisations applying to the Covid Recovery Programme for Heritage Organisations. You must use this guide to assist you in completing the online Project Enquiry Form. This form is **mandatory** for applications over £50,000.

Important: The Heritage Fund uses the same forms across a variety of programmes we administer. When completing your form you must follow this guidance, as some questions need to be answered differently for the Covid Recovery Programme for Heritage Organisations. You should not use the help icons embedded in the online form, as they **do not** relate to this funding. Ignore any messaging that says that this form is optional.

Have you spoken to anyone at The Fund about your idea?

Put N/A.

What is the need for this project?

Tell us how your organisation meets one or more of the following exceptional circumstances for applying for over £50,000:

- That it is in financial difficulty, with a risk of (a) closure; or (b) loss of jobs; or (c) loss of services which would impact on community health or wellbeing;
- That it is of significant strategic importance to the sector or locality and without financial support survival is threatened, and that the loss of the organisation could cause longer-term damage to sectoral growth and development;
- That it is prudent to accept a single application on behalf of a number of smaller charitable entities that are an integral part of a larger established organisation, and where financial need is greater than £50,000.

Before large amounts of public funding may be committed, an application for more than £50,000 will be subject to a wider assessment to determine viability, financial resilience and explore whether other financial levers are available to the organisation.

You have 200 words to explain how you meet the criteria.

Describe what you will do during the project

- How have your organisation's sustainability and services been impacted because of negative COVID-19 related financial impacts sustained during April 2021 – March 2022?
- Are there any jobs at risk of loss due to negative COVID-19 related financial impacts sustained during April 2021 – March 2022? If so, please provide details.
- If you were not to receive a grant award, please explain the likely impact on the level of the services that your organisation provides, and what alternative plans you would consider.

Do you have a title for the project?

Your title must use the following format 'CRPHO: and then add your organisation's name'.

For example 'CRPHO: Museum of Cheese'

If you do not use this title format we will not know that you are applying for the Covid Recovery Programme for Heritage Organisations and your application may be delayed.

Tell us about the heritage of the project

Put N/A.

What outcomes do you want to achieve?

Put N/A.

Who will be involved in the project?

Put N/A

How long do you think the project will take?

Your funding should cover costs from 1 April 2021 to 31 March 2022.

How much is the project likely to cost?

Explain how you have calculated the figure you are applying for. You have 200 words.

How much funding are you planning to apply for from us?

£[enter amount]